



Date 5 October 2012

City Council Committee Report

To: Mayor Canfield & Members of Council

Fr: Karen Brown

Re: Non Profit Housing Review Committee Terms of Reference

Recommendation:

That Council hereby approves a Terms of Reference for the newly established Non-Profit Housing Review Committee as attached to the report of the CAO dated October 5, 2012; and further

That Council give three readings to a by-law for this purpose.

Background:

The following resolution was approved at the September 2012 Council meeting:

That Council hereby approves the establishment of a Non Profit Housing Review Committee; and

That Council hereby directs the CAO to develop a terms of reference for the Non Profit Housing Review Committee and bring the draft terms of reference, which shall include direction for a review of the two existing municipal non-profit housing corporation operations, including opportunities for streamlining of operations and cost savings related to a potential amalgamation of either the existing Corporations, the existing Boards, or both, forward for Council review and approval on or before the October 2012 Council meeting; and

That Council Members Louis Roussin and Sharon Smith, as the Council representatives on the existing Non Profit Housing Board Members, be hereby appointed to this new Non Profit Housing Review Committee effective 1 December 2012; and

That both the Kenora Non Profit Housing Board and the Keewatin Non Profit Housing Board each be requested to identify two members of their Boards to participate on the Non Profit Housing Review Committee and advise the City Clerk of the names of these individuals on or before October 31, 2012; and

That the Clerk's department be directed to advertise for one additional member of the public, independent of either of the existing Boards, to sit as a member on the Non Profit Housing Review Committee; and further

That a subsequent report recommending membership on the Non Profit Housing Transition Board be brought forward to Council for consideration on or before the November 2012 Council meeting, with appointments to be at the pleasure of Council, with a term not to extend beyond December 31, 2013.

That the existing members of both the Kenora Non Profit Housing Corporation and Keewatin Non Profit Housing Corporation be appointed for an additional term, effective 1 December 2012, at the pleasure of Council, for a period not to extend beyond December 31, 2013.

The draft terms of reference for this review committee has been attached for Council review and approval.

Charlotte Edie, Treasurer, has been designated to act in the capacity as the Committee Project Manager for this review.

Budget:

n/a

Communication Plan/Notice By-law Requirements:

The terms of reference will be provided to the various members of the review committee, as well as provided to both the Kenora and Keewatin Non Profit Housing Boards for their information.